

Human Resource Management:

- Supervise and provide training to storekeepers in warehouse if necessary
- Perform any additional duties required by the immediate supervisor

MAM requires:

To be successful in this role you must have:

- University Degree or diploma in supply chain or other relevant study.
- Minimum 2 years relevant experience in similar role at relevant field with international NGO or Business Company.
- Experience in supervising and training others
- Willingness to present in unstable environments
- Good computer skills (Microsoft office, able to use e-mail)
- Fluent in English and Myanmar, good at English writing
- Ability to organize & priorities workload independently, using initiative when appropriate, attention to details.
- Ability to act as part of a multi-cultural and multi-disciplinary team

MAM offers:

- Salary depending on experiences starting from **400,000 MMK to 500,000 MMK** per month (on a 12 months basis);
- 13th month bonus;
- 20 days of annual leave;
- Leave compensation upto one month of pay for untaken leave;
- Medical benefits;
- Gratuity Pay;
- Yangon bus fare allowance;

Application process:

Interested applicant should submit updated CV/Resume in the link below:

<https://forms.gle/LmqgsiiDVKLuPBwJ8>

No need to send scans or copies of certificates or diplomas, these will be requested later.

Application subject line should clearly mention vacancy number and Job title. Only short listed candidates will be contacted.

For further information on Medical Action Myanmar, please consult our website mam.org.mm

MAM welcomes applications from all sections of the community including people with disabilities.